

16/06/2021

The meeting of the college Development committee was held today in the conference room at 2.30 pm to transact the business as per agenda. The following members who have signed below were present.

1. Shri. P. D. Kodolikar
2. Ms. Aparna Thakur
3. Shri. Sanjeev Patil
4. Shri. Sanjay Pingulkar
5. Shri. V. S. Patil
6. Shri. S. N. Padhye
7. Shri. R. D. Bhagat
8. Shri. K. P. N. Kutty
9. Dr. A. P. Pandey
10. Ms. Prajakta Toranjape
11. Mr. Swapnil Shirsat
12. Dr. Rohan Gawankar
13. Dr. Deepa Verma
14. Dr. Hemangi Raut
15. CA Suraj Wadhwa
16. Ms. Vidula Patil

1. At the outset I/C Principal Dr. A. P. Pandey welcomed the members present and with the consent of the chair read the minutes of the previous meeting. After seeking the consent from the members the secretary signed the minutes and the same were confirmed.
2. With respect to the minutes of last meeting the point of AAA was discussed by Dr. A. P. Pandey. Dr. A. P. Pandey gave the briefing about the internal audit process that was carried out the report of the same was asked to be put forth by the management. Shri. Sanjeev Patil

mentioned that the audit should help to identify the reasons and limitations that are hindrances towards growth of the department.

Ms. Aparna Thakur seconded the inputs and emphasized that continuous monitoring and feedback regarding departmental performances will help to improve the overall quality of the institution.

- Passed Unanimously.

3. Dr. A. P. Pandey presented the academic calendar and budget for the AY-2021-2022. The discussion was in line with the covid-19 compliances and guidelines that were to be followed as per the circulars issued by the govt. The members present principally approved the calendar as well as Budget but it was also emphasized by Ms. Aparna Thakur that the details need to be submitted for approval from time to time or as and when it is required. This was seconded by Shri. Sanjay Pingulkar and Shri V. S. Patil.

- Passed Unanimously.

4. Dr. Deepa Verma placed the AEAR 2018-2019 before the CDC. The AEAR points was discussed and as per the suggestions received in the previous meeting all the necessary changes were incorporated. The AEAR of 2018-2019 was approved by all the members of CDC and the same was asked to be uploaded at the earliest to expedite the NAAC approval process.

- Passed Unanimously

5. Principal A. P. Pandey discussed regarding the staff workload as hybrid mode is to be

followed so proper execution of the schedule is to be ensured. Principal A. P. Pandey also mentioned that staff has been allocated work accordingly. Ms. Anama Thakur emphasized on maintaining the integrity and quality of the online classes as well which was seconded by all other members present.

- Passed Unanimously.

6. Principal Dr. A. P. Pandey also discussed about the admission process of Fy. All the members present instructed that all compliances and guidelines as per circular of University and Govt. should be followed in this regards.

- Passed Unanimously.

7. As there was no other matter for discussion the meeting ended with Vote of Thanks by Dr. A. P. Pandey.

SECRETARY

1/c PRINCIPAL

AGENDA

1. To read and confirm the minutes of the last meeting held on 16/06/2021.
2. To discuss business arising out of the minutes of the last meeting
3. To discuss regarding conduct of exams in lieu of Covid-19
4. To discuss regarding participation of students for University level activities.
5. To present and approve AOR of 2019-2020
6. Any other business with the permission of chair.

30.08.2021

Meeting of the CDC was held today in the conference room at 3.30 pm to transact the business as per agenda. The following members who have signed were present

1. Shri. P. D. Kodolika
2. Ms. Aparna Thakur
3. Shri. Sanjeev Patil
4. Shri. Sanjay Pingulkar
5. Shri. V. S. Patil
6. Shri. S. N. Padhye
7. Shri. R. D. Bhagat
8. Shri. K. P. N. Kutty
9. Dr. A. P. Pandey
10. Ms. Prajyeta Paranjape
11. Mr. Swapnil Khirsat
12. Dr. Rohan Gavankar
13. Dr. Deepa Verma
14. Dr. Hemangi Raut
15. CA Suraj Wadhwa
16. Ms. Vidula Patil

1. At the outset Principal Dr. A. P. Pandey welcomed the members present and with the consent of the Chair read the minutes of the previous meeting. After seeking the consent from the members, the Secretary signed the minutes and the same was confirmed.

2. In discussion to matter arising from previous meeting minutes Shri. Sanjeev Patil asked about the status of the admission of PG classes as well as PG part I admission was also discussed. Principal A. P. Pandey gave the details about admission status of all the classes and that there were no major issues during the process. Dr. A. P. Pandey also mentioned that the AEAR

2018-2019 was approved successfully as per the mail received from NAAC.
- Passed Unanimously.

3. Principal A. P. Pandey gave details about last academic year exams i.e. exam conducted under mission 2020 as per University Guidelines. The exams were conducted Online as well as offline as per the instructions. For the current academic year it was ~~instructed to~~ suggested by Dr. A. P. Pandey that Sy classes can be conducted Online and Fy can be conducted Offline. Ty and Pg exams will be conducted as per the schedule of examination issued by the University of Mumbai from time to time. Members present instructed that the sanctity of examinations should be maintained. The students should be informed accordingly well in advance.

- Passed Unanimously.

4. Principal Dr. A. P. Pandey presented the agenda point of activities that would be conducted by University of Mumbai namely "Youth Festival" and "Aristhkar Research Convention". Shri. Sanjeev Patil mentioned that even if the competitions are going to be conducted Online there should be encouragement given to students for maximum participation. Ms. Apama Thakur also mentioned that the necessary requirements and co-operation should be extended to the students so that the college gets represented at such events and it helps to bring laurels to the college. All other members also seconded this.

- Passed Unanimously.

5. Dr. Deepa Verma presented the AACAR of 2019-2020 and the same was approved by the members present.
6. The chair asked about the preparations of 2020-2021 AACAR. Dr. Deepa mentioned that once the AACAR of 2019-2020 gets uploaded and approved by NAAC work for 2020-2021 will begin as the same will have to be prepared as per revised guidelines of AACAR for 2020-2021. However relevant information is being collected simultaneously was informed by Dr. Deepa.
7. Since there was no other matter raised out of agenda the meeting was concluded by Dr. A. P. Pandey who extended vote of thanks to all the members.

SECRETARY

I/c PRINCIPAL

AGENDA

1. To read and confirm the minutes of the last meeting held on 30.08.2021.
2. To discuss business arising out of the minutes of last meeting
3. To present the status of results of Nov/Dec. 2021 examinations.
4. To discuss modality of Staff Appraisal and Service Book.
5. To discuss status of certificate courses.
6. To discuss conduct of Online National Conference.
7. To discuss regarding increasing number of MoU's with other organisations, institutions
8. To discuss regarding preparation of Prospectus (2022-2023) and college annual magazine.
9. Any other business with the permission of Chair.

15/02/2022

The meeting of the college Development committee was held today in the conference room at 2.30pm to transact the business as per agenda. The following members who have signed were present.

1. Shri P. D. Kodlikar
2. Ms. Apama Thakur
3. Shri. Sanjeev Patil
4. Shri. Sanjay Pingulkar
5. Shri. V. S. Patil
6. Shri. S. N. Padhye
7. Dr. R. D. Bhagat
8. Shri. K. P. N. Kutty
9. Dr. A. P. Pandey
10. Ms. Pranjyoti Paranjape
11. Mr. Swapnil Shirsat
12. Dr. Rohan Gavankar
13. Dr. Deepa Verma
14. Dr. Hemangi Raut
15. CA Suraj Wadhwa
16. Ms. Vidula Patil

1. At the outset Principal Dr. A. P. Pandey welcomed all the members present and with the consent of the chair read the minutes of the meeting held previously. The minutes of the meeting were confirmed in the presence of other members and after the consent of members the same was signed by the Secretary.

2. Out of the minutes the ~~word~~ of the previous meeting Shri. Sanjeev Patil asked about the outcome of University level activities. Principal Dr. A. P. Pandey mentioned that the students have done excellent performance at Youth Festival and there was a good number of

participation for Anshkar Zonal Rounds and two PG groups have progressed for the final Round which will also be held Online. Members present congratulated Principal and ~~the~~ the team for their performance.

3. Principal Dr. A. P. Pandey presented the result of UG classes and the members were of the opinion that detailed result analysis report will be submitted. Ms. Aparna Thakur also mentioned that if there is any major failures then remedial lectures should be conducted for their result improvement. Shri K. P. N. Raut also seconded this suggestion.

- Passed Unanimously.

4. Ms. Aparna Thakur mentioned that Staff Appraisal Report to be submitted of both Teaching & Non-Teaching staff. The same will be used for further necessary decisions related to promotions and/or financial matters. Shri. V. S. Patil mentioned that Service Book of all approved staff should be maintained as per the guidelines and it should be updated from time to time. Shri. Sanjeev Patil seconded the same.

- Passed Unanimously.

5. Principal Dr. A. P. Pandey discussed the matter of certificate courses which were run for the students. Total 4 courses were introduced and out of which 3 courses had completed the course duration and certificate of completion was awarded to the students. Shri. Sanjeev Patil emphasized that there is a need of introducing more number of certificate courses.

so that maximum number of students get benefited.
All members also seconded this.

- Passed Unanimously.

6. Agenda point No. 6 was presented by Dr. Hemangi Raut and she discussed about the conduct of Online National conference. Shri. Sanjeev Patil mentioned that the conference should be planned properly and an information brochure should be released much in advance for ensuring that there are good number of participants. The theme of the National conference was suggested to be kept Inter-Disciplinary. Shri. Sanjeev Patil also suggested that PG students of our college should also be encouraged to participate in maximum numbers. All members present also emphasized on the same.

- Passed Unanimously.

7. In line of discussion for Agenda point no 7. Dr. Deepa Verma mentioned that there is a need to have more collaborations with different organisations/institutions, NGO, Industry. This will ensure that the stakeholders will get varied exposure which will not only strengthen the partnership but also lead to involvement of staff and students in academic, Research, Co-curricular as well as outreach & extension activities. Shri Sanjeev Patil also seconded this. All other members suggested that active measures should be taken to initiate the partnership with other organisations at the earliest.

- Passed Unanimously.

8. Principal Dr. A. P. Pandey presented the topic of Prospectus for the next academic year (2022-2023). There wasn't too many issues to deliberate in this context as Prospectus committee gets the needful done every year. The same should be made available Online for all to check and download was suggested by Shri. S. N. Padhye. Shri K. P. N. Kutty then inquired about the status of college magazine and it was brought to the notice that the same is to be made available in offline i.e. hardcopy as well as in online format. This was seconded by Shri. V. S. Pathi. and was also agreed on by other members present - Passed Unanimously.

9. In any other matter out of the agenda point
a) It was discussed by Shri. V. S. Pathi about how the overall NAAC related work was progressing and what was the status of the pending AAR's. Dr. Deepa mentioned that since the format of 2020-2021 AAR has also changed the process of documentation is going on and that it will take a couple of months to get the needful done. Other members present also emphasized on expediting the matter.

b) Second point which was out for discussion was to increase the number of Add-on, Skill based Certificate courses so that maximum number of students can get benefited. Shri. Sanjeev Pathi also suggested that we should apply for courses which are offered by University of Mumbai. The departments should also design skill-based certificate courses. This was agreed

on by members present.

4) During the discussion Principal Dr. A. P. Pandey was also informed about the change in the chair i.e. appointment of new Principal from April 2022. Shri. Sanjeev Pathi & Ms. Anama Thakur accordingly informed the other members present about the change.

As there was no other matter to discuss out of the agenda, Principal Dr. A. P. Pandey concluded the meeting with the vote of Thanks.

SECRETARY

i/c PRINCIPAL